



OSCEOLA COUNTY 4-H
FUND RAISING APPROVAL FORM

Name of Club _____ Date _____

Club Leader(s) _____

Proposed Fund Raising Activity

Date: _____ Time: _____

Location(s): _____

Name of adult(s) supervising activity: _____

Phone Contact of supervising adult: _____

** Note: Adult in charge must have notarized health forms at the activity at all times.

Description of Activity: (Include type, how selected, names of persons and/or organizations involved)

Educational Purpose of Activity: (Explain why the club is conducting this fund raising activity and what educational purpose the proceeds will be used for.)

Requested by: _____ Date: _____
(Leader's/ 4-H Representative Signature)

Approved by: _____ Date: _____
(Agent's Signature)

FUND RAISING GUIDELINES

1. Never let fund raising lower the status or prestige of 4-H. Wholesome educational purposes for funds and wise use of them are the most important guiding principles.
2. Written applications for approval of fund raising activities must be submitted and approved by the County 4-H Agent at least two weeks prior to the fund raising event.
3. Plans for the fund raising activity should not be carried out until the Leader/ 4-H Representative has received written approval from the Extension Agent.
4. There must be a specific educational purpose for each fundraiser.
5. Lotteries, drawings or games of chance are not appropriate fund raising activities. Rather plan 4-H fund raising so that the public or customer will receive full value.
6. In event of conflicting club fund raising activities, the date of application will determine approval. (First come basis.)
7. In the event that a 4-H club closes, funds in the club treasury must be donated to the county 4-H program through the Osceola County 4-H Association.
8. Fundraiser income must appear in the club Treasurer Book signed by the club leader and submitted to the county 4-H office at the close of the club year in May/June.
9. Remember the basic purpose of 4-H is education. Do not let sideline fund raising “busy work” get in the way of more fundamental programs of learning and doing.
10. A Fund Raiser Activity Receipt Form must be completed and turned into the 4- H office within one week after the event with appropriate signatures.
11. All 4-H club/committee property purchased with money raised in the name of 4-H must be turned over to the Extension Office, care of Osceola County 4-H office in the event the club closes. (Example: Club Camera)

Rev: 03/21/13

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