



# 4-H PHOTO PAGE OSCEOLA 4-H PROJECT REPORT

(First item inside front cover of each green 4-H folder)

PASTE YOUR PICTURE HERE

NAME \_\_\_\_\_ 4-H AGE \_\_\_\_\_ BIRTH DATE \_\_\_\_\_  
(By Sept. 1 Current 4-H Year)

CLUB NAME \_\_\_\_\_ YEARS IN 4-H \_\_\_\_\_

AGE DIVISION: (4-H Age – by September 1 of current 4-H Year):      Please circle one:

JUNIOR                      INTERMEDIATE                      SENIOR                      CLOVERBUD

My Project Area is \_\_\_\_\_

Example: Rabbit, Clothing, Food & Nutrition, Lamb, Woodworking, etc.

This is my \_\_\_\_\_ year to **complete this project**

## CHECKLIST:

PHOTO PAGE	
PROJECT REPORT SUMMARY INCLUDING FINANCIAL SUMMARY PAGE	
PROJECT BOOK/ACTIVITIES	
STORY	
PHOTOS	
Rev. 09/16/09	



# Osceola County 4-H Project Report

Circle One: Jr. (8-10) Int. (11-13) Sr. (14-18)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

County: \_\_\_\_\_ Age: \_\_\_\_\_ Years in 4-H \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Club/Group: \_\_\_\_\_ Leader: \_\_\_\_\_

Project: \_\_\_\_\_

Parents/Guardian Name: \_\_\_\_\_

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I personally prepared this report and it is a true record of my 4-H project.

4-H Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Approval of this report

Parents or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

4-H Leader: \_\_\_\_\_ Date: \_\_\_\_\_

## Instructions

- Complete a Project Report for each project you complete and submit the report with all of the attachments listed in Section 3 of this form.
- Complete Section 1 as you start your new project.
- Sections 2 and 3 should be completed as you work with your project.
- Put project records in order by: Photo Page, Project Report (including Financial Summary Page), Project Book (glossy or non-glossy), Project Pictures, and Project Story in a green project cover.
- (See 4-H office, cost \$2.50)

Revised: 09/29/09



## **Section 1: Project Plans and Goals**

**Goals are your plans for the year. They should be specific, measurable, achievable, realistic and timely. They state what you want to learn/or do this year:**

**Examples:**

- **By the end of the 4-H year, I will learn what products to use on my citrus tree and when they should be applied.**
- **By the end of the 4-H year, I will have completed six activities in my project area.**

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## **Section 2: Project Overview**

- 1. Demonstrations/Illustrated Talks**
- 2. Exhibits**
- 3. Leadership**
- 4. Citizenship**
- 5. Project Highlights**
  - A. Information and Skills Learned**
  - B. Challenges Faced and How Handled**
  - C. Major Successes/Accomplishments  
(Awards/Recognition)**
  - D. Future Plans/What I Will Do Next Time**





## **SECTION 2 - Leadership/Citizenship**

### **LEADERSHIP**

Leadership is when you teach or lead others. One activity must be related to your project area. Examples: Lead the pledges, teach someone how to feed an animal or sew a skirt; represent club at County Council. A demonstration is not leadership unless you are teaching someone how to do it. See “Expectations” column on youth score sheet for amount of leadership activities needed to obtain maximum points. List your leadership activities below; use additional page if necessary.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

### **CITIZENSHIP/COMMUNITY SERVICE**

Citizenship activities include any time you have helped others. One must be related to your project area. Examples: helped leader pass out papers, worked at 4-H community event, assisted a 4-H member with their project, made Thanksgiving baskets for needy families, visited a nursing home. See “Expectations” column on youth score sheet for citizenship activities needed to obtain maximum points. List citizenship/community experiences below; use additional page if necessary.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_



## SECTION 2 (continued)

### PROJECT HIGHLIGHTS

**List information and skills learned through project experiences:**

Example: I learned how to sew a zipper onto a dress.

Please note: project highlights are not project activities: list six project activities (and dates) in the space provided in your project book or as an attachment to your project book if no space was provided.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**List challenges faced when completing project work and how you handled them:**

Example: I sewed the zipper in backwards and had to undo the seam and stitch it in again.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_



## SECTION 2 (continued)

### **Major successes and accomplishments**

**Awards and Recognitions received in this project. Record date and location received.**

Examples: Certificates, ribbons, medals, trophies, media coverage, premiums

DATE	TOPIC/ LOCATION	AMOUNT/PLACEMENT

### **Future plans/what I will do next time:**

Example: I will increase project displays/exhibits from two to four at the next fair.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_



## **Section 3: Project Attachments**

**Make sure you have your Photo Page (use any clear photo of yourself ) as the first page of your report.**

**Financial Summary should also be within your 4-H Project Report.**

### **Project Book**

Attach project book or worksheets you have completed as evidence of your project accomplishments. This includes the Financial Summary sheet.

### **Project Story**

Create a story of some of your project experiences. Tell about some of your enjoyable and difficult experiences during this project year. Share what you learned, and what you will do differently next time. Include something you have experienced or something unusual that made this project unique to previous projects. What did you do after the fair? Be creative! Make it interesting!

Your story should be long enough to cover the work you have done in this project. Be sure it has an **introduction, body and conclusion**. It should be no more than 3 pages, neatly handwritten or typed. Write on one side of the paper only!

### **Project Pictures**

Minimum requirement is to include three photos of your project work showing you and your project at the **beginning, middle** (work being done during your project), and **end**; include a caption telling what you are doing in the picture and the date. You may also include pictures of you helping others in your citizenship and leadership activities. You must have a minimum of three (3) and a maximum of twelve (12) pictures, with no more than two photos per page. Flat stickers are acceptable, but do not include bulky scrapbooking accessories! You may include certificates, but no 3-D items.



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# Florida 4-H Project Financial Summary

**Beginning Value** (Materials, supplies, animals, equipment you had at the start of your project year.)

**Date:**

Item	Amount	Value
<b>Total</b>		

**Costs** (Supplies purchased throughout the 4-H year.)

Date	Item	Amount	Value
<b>Total Costs</b>			

**Ending Value** (Materials, supplies, animals, equipment you had at the end of your project year. Be sure to depreciate the value of equipment)

**Date:**

Item	Amount	Value
<b>Total</b>		

1. Total Costs	\$ _____
2. Beginning Value Total	\$ _____
3. Total Costs (add lines 1 and 2)	\$ _____
4. Ending Value Total	\$ _____
5. Profit or Loss (Subtract lines 3 from 4)	\$ _____

Include this page with all projects. Every project has some costs. Even donated items have a value.